

# Reigate and Banstead Borough Council Overview and Scrutiny Committee Work Programme



Published: July 2022

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<b>14 July 2022</b>								
<i>Pat Main, Interim Head of Finance</i>  <i>David Brown, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Medium Term Financial Plan 2023/24 to 2027/28</b>  To review the Medium Term Financial Plan 2023/24 to 2027/28.	14 Jul 2022	21 Jul 2022		Open	
<i>David Brown, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Capital Investment Strategy 2023/24 to 2027/28</b>  To approve the Capital Investment Strategy 2023/24 to 2027/28.	14 Jul 2022	21 Jul 2022		Open	
<b>8 September 2022</b>								
<i>David Brown, Finance Manager, Luke Harvey, Project &amp; Performance Team Leader, Pat</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder	Head of Corporate Policy, Interim Head of Finance	<b>Quarter 1 2022/23 performance report</b>  To receive an update on performance in Q1 2022/23.	8 Sep 2022	15 Sep 2022		Open	

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<i>Main, Interim Head of Finance</i>	for Corporate Policy and Resources							
<i>Head of Corporate Policy, Dan Woodard, Sustainability Project Officer</i>  <i>Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	<b>Environmental Sustainability Strategy: Annual Report</b>  To provide members with an update about progress towards delivery of the Council's Environmental Sustainability Strategy	8 Sep 2022	15 Sep 2022		Open	KEY
Andrew Benson, Head of Planning, Ian Dunsford, Planning Policy Manager	Portfolio Holder for Planning Policy and Place Delivery	Director of Place	<b>Local Plan - Local Development Scheme</b>  To agree initiation and timetable for a new Local Plan.	8 Sep 2022	15 Sep 2022	22 Sep 2022	Open	KEY
<i>Marie Crabtree, Democratic Services Officer</i>	Leader of the Council	Head of Paid Service	<b>Leader's Update</b>  Six-monthly update from the Leader to Overview and Scrutiny Committee	8 Sep 2022			Open	
<b>13 October 2022</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance,	Commercial and Investment Director, Director of People, Director of Place,	<b>Organisation Portfolio Holder Updates</b>  Updates from Executive Members in Corporate Policy &	13 Oct 2022			Open	

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	Portfolio Holder for Corporate Policy and Resources, Portfolio Holder for Investment and Companies	Interim Head of Finance	Resources, Finance & Governance, Investment & Companies					
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Constitution of Budget Scrutiny Panel</b>  To establish the Budget Scrutiny Panel to review Service & Financial Plans 2023/24	13 Oct 2022			Open	
<b>29 November 2022</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Interim Head of Finance	<b>Budget Scrutiny Panel</b>  The report and recommendations of the Budget Scrutiny Panel including any observations on the Service and Financial Planning proposals for 2022/23, for consideration by the Executive in line with the Council's budget and policy procedure rules.	8 Dec 2022			Open	
<b>8 December 2022</b>								
<i>Tom Borer, Policy Officer, Catherine Rose, Head of</i>	Portfolio Holder for Investment and Companies	Head of Corporate Policy	<b>Commercial Strategy: Progress Update</b>	8 Dec 2022	15 Dec 2022		Part exempt	

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<i>Corporate Policy</i>			To provide members with a progress update about work aligned with the Council's commercial strategy and objectives					
<i>David Brown, Finance Manager, Luke Harvey, Project &amp; Performance Team Leader, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Interim Head of Finance	<b>Quarter 2 2022/23 performance report</b>  To receive an update on Q2 2022/23 performance	8 Dec 2022	15 Dec 2022		Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Observations on Budget Proposals - Budget Scrutiny Panel Report</b>  Report from the Budget Scrutiny Panel - observations on the Budget Proposals (Service and Financial Planning 2023/24)	8 Dec 2022			Open	
<b>19 January 2023</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Leader of the Council	Chief Executive	<b>Leader's Update (January 2023)</b>  Six-monthly update from the Leader to Overview and Scrutiny Committee	19 Jan 2023			Open	

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<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Community Partnerships, Portfolio Holder for Housing and Support, Portfolio Holder for Leisure and Culture	Director of People, Head of Community Partnerships, Head of Wellbeing and Intervention	<b>People Portfolio Holders Update</b>  Update from Executive Members of Housing & Support, Leisure & Culture, Community Partnerships	19 Jan 2023			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Leader of the Council	Head of Legal and Governance	<b>Calendar of Meetings 2023/24</b>  Calendar of meetings 2023/24	19 Jan 2023			Open	
<b>23 February 2023</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Community Partnerships	Director of People, Head of Community Partnerships	<b>Annual Community Partnership Scrutiny</b>  Annual "crime and disorder" scrutiny - Community Partnership	23 Feb 2023			Open	
<b>16 March 2023</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Economic Prosperity, Portfolio Holder for Neighbourhood Services, Portfolio Holder	Director of Place, Head of Economic Prosperity, Head of Neighbourhood Operations, Head of Planning	<b>Place Portfolio holders Update</b>  Update from Executive Members of Planning, Policy & Place Delivery, Neighbourhood Services, Economic Prosperity	16 Mar 2023			Open	

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	for Planning Policy and Place Delivery							
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Head of Legal and Governance	<b>Overview and Scrutiny Annual Report 2022/23</b>  Annual report from the Overview and Scrutiny Committee 2022/23	16 Mar 2023			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Head of Legal and Governance	<b>Overview and Scrutiny Annual Work Programme 2023/24</b>  Overview and Scrutiny's Forward Work Programme for the year ahead 2023/24	16 Mar 2023			Open	

**Additional Topics for Scrutiny for 2022/2023 – dates yet to be arranged.**

1. Work of the Banstead Commons Conservators, to include the powers and obligations set out in the 1893 Act of Parliament, the performance of the Conservators, and the development and execution of a management plan. Focus of the review to be on the services required and delivered, and not costs arrangements. The aim of the review is to see how improvements can be made to services.
2. Work of the Green Spaces team in regard to the Countryside spaces in the Borough, and delivery of the Green Spaces work programme. For clarity, this excludes the Council's parks, gardens and play areas, work on highways verges and grassed areas, the spaces managed by the Banstead Commons Conservators and matters to do with Planning (Core Strategy and Development Management Plan). The aim of the review is to see how improvements can be made to services.
3. Work of Raven Housing Trust

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